

<p style="text-align: center;">Georgia State Board of Funeral Service Board Meeting March 10, 2009</p>

A meeting of The Georgia State Board of Funeral Service was held on March 10, 2009 at 237 Coliseum Drive, Macon, Georgia. David Roach, Chairman, called the meeting to order at 10:00 a.m.

Meeting began with members present being: David Roach, Chairman; Linda Ware, Vice Chair; Draper Watson; Thelon Hamby, Nancy Kennedy and Terry Daviston.

Others present were as follows: Steve Lindsey, Executive Director; Melanie Brown, Board Support Specialist; and Reagan Dean, Assistant Attorney General.

Linda Ware, Terry Daviston seconded, and the Board voted to approve the minutes of the February 10, 2009 minutes.

Thelon Hamby moved, Linda Ware seconded, and the Board voted to ratify the following licenses issued since the February 10, 2009 meeting:

License Number	Name	License Type
EMB004625	Melton, Victoria Burr	Embalmer
EMB004626	Prior, Samuel Lee, Jr	Embalmer
EMB004627	High, Lisa G	Embalmer
EMB004628	Brooks, Anthony Eugene	Embalmer
FD005035	Melton, Victoria Burr	Funeral Director
FD005036	Prior, Samuel Lee, Jr	Funeral Director
FD005037	High, Lisa G	Funeral Director
FD005038	Brooks, Anthony Eugene	Funeral Director
FEST001723	Darby Huey Funeral Home	Funeral Establishment
FEST001724	D T Brown Memorial LLC	Funeral Establishment
FEST001725	Bonaventure Funeral Home LLC	Funeral Establishment
FEST001726	Hutcheson's Memorial Chapel and Crematory	Funeral Establishment
FSA004981	Johnson, Chavous Bernard	Funeral Service Apprentice
FSA004982	Teague, Lucas Dylan	Funeral Service Apprentice
FSA004983	Powers, Wade Allen	Funeral Service Apprentice
FSA004984	Arppe, Linda Marie	Funeral Service Apprentice
FSA004985	Nesbitt, Karen Owens	Funeral Service Apprentice
FSA004986	Bowser, Vera Martin	Funeral Service Apprentice
FSA004987	Wilson, Donald Lee, Jr	Funeral Service Apprentice
FSA004988	Chafin, Michael Charles	Funeral Service Apprentice
FSA004989	Hulsey, Cynthia Culp	Funeral Service Apprentice

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FSA004990	Griffin, Harry Marcelus	Funeral Service Apprentice
FSA004991	Banks, Bradley Lamar	Funeral Service Apprentice
EMB004625	Melton, Victoria Burr	Embalmer

Thelon Hamby moved, Linda Ware seconded, and the Board voted to accept the recommendations made on the following hearing appointment. Draper Watson abstained from voting:

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| Bentley Funeral Home
Roberta, GA | Lift the suspension of the establishment license and license by public consent order placing the establishment on probation for 2 years and issuing a fine in the amount of \$500 for operating without a Board approved funeral director in full and continuous charge. |
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Thelon Hamby moved to enter into Executive Session to deliberate on applications, complaints, and investigations, as authorized by O.C.G.A. § 43-1-2 (k) and 43-1-19 (h). Linda Ware seconded the motion. The motion was carried by David Roach, Chairman; Linda Ware, Vice Chair; Draper Watson; Thelon Hamby, Nancy Kennedy and Terry Daviston. The Board concluded Executive Session in order to vote on the matters discussed and to continue with the public session.

Draper Watson moved, Linda Ware seconded, and the Board voted to accept the recommendations made in Executive Session on the following appointments:

Cognizant Appointments

Cognizant Interview	Samuel Lay	10:00 a.m.	Approve
Cognizant Review	Charles R. Reese		Deny
Cognizant Review	F F		Approve pending passing exam & GCIC
Cognizant Review	Timothy N. Thomas		Deny
Cognizant Review	H. William Lee		Deny
Cognizant Review	Joseph Anderson		Approve
Cognizant Review	Joshua Chad Pendley		Approve
Cognizant Review	Ricky Joe Hamlin		Approve

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Board Appointments

Appeal Incomplete application	E E W	10:15 a.m.	Approve pending GCIC
Trade embalmer	Audrey F. Brown /James Jones apprentice	10:15 a.m.	Approve
Trade embalmer	Dominique Rankine	10:30 a.m.	Approve
New EST	William Gayleano Murray & Son Funeral Home	10:45 a.m.	No show
Change FDFCC	Davis Funeral Home Wrightsville, GA 31096 Owner Kathy Davis and Oriental Hannah	10:45 a.m.	No show
Change FDFCC	Wilkinson County Mortuary Irwinton, GA Owner: Earl Knight FDFCC: Edward Love Harris	10:45 a.m.	Approve
Change FDFCC	Collins Funeral Home Edison, GA Owner: Pearlie Collins FDFCC: Jimmie Louise Robinson	11:00 a.m.	Approve
Change FDFCC	Callaway Funeral Home Greensboro, GA FDFCC: J H McCommons	11:00 a.m.	Approve
Change FDFCC	Gaines Funeral Home Sylvania, GA FDFCC: Carlton Whitehead	11:15 a.m.	Approve
Change FDFCC	Murchison Funeral Home Vidalia GA FDFCC: Jake Futch	11:15 a.m.	Approve Mr. Hamby abstained
Name Change and FDFCC Change	Sexton-Hall Funeral Home Port Wentworth, GA FDFCC: Sidney Habersham	11:30 a.m.	Approve Name Change and FDFCC

Draper Watson moved, Linda Ware seconded, and the Board voted to accept the recommendations made in Executive Session on the following applications:

Frye Funeral Home Nahunta, GA	Approve
Miller's Family Funeral Home	Deny

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Fountain Funeral Home name change to Sexton-Hall Funeral Home Port Wentworth, GA	Approve
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Draper Watson moved, Linda Ware seconded, and the Board voted to accept the Attorney General's report on cases that are currently on going.

Draper Watson moved, Linda Ware seconded, and the Board voted to accept the recommendations made in Executive Session on the following complaint and compliance issues:

Complaints:

FUN090034	Failure to Render Service	Close
FUN090071	Failure to Render Service	Close
FUN090082	Failure to provide a general price list	Refer to enforcement

Orders Accepting Fine Money:

Myers Funeral Home	Woodbine	Clean and acceptable establishment, Caskets meet pricing info requirement.	\$400	Accept
Moss-Stovall-Neal Funeral Home, Inc.	Toccoa	All outside vent openings screened.	\$50	Accept
Edwards Funeral Home	Decatur	Hearse Tags expired	\$100	Accept

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Other Business:

FUN090073	2/27/09 - Rec'd ltr from Joe W. Fisher advising facility closed.	Refer to enforcement to conduct closing inspection
FUN090035090039 090052 090056 090058	Closed by bankruptcy court.	Review complaints and prepare for April Board Meeting

The Board reviewed an Application for Agency Review in the matter of *Georgia State Board of Funeral Service v. Henry Edmond Shelton, Edwin Dewan Shelton, and Hanley Shelton*. Linda Ware motioned, Thelon Hamby second, and the Board voted unanimously to extend the time to review the Initial Decision for 30 days and to set the hearing for Agency Review for April 14, 2009, beginning at 9:00 a.m.

Terry Daviston moved, Thelon Hamby seconded, and the Board voted to accept the recommendations made in Executive Session on the following continuing education courses:

<u>Program Provider/Sponsor</u>	<u>Course Title</u>	<u>HRS Requested</u>	<u>HRS Approved</u>	<u>DENIED</u>
Pierce Companies	Some Innovative & New Ideas in Restorative Art and Cosmetics	2	2	
	The value of Communication in Funeral Service in a Time of Tragedy	2	2	
	The Funeral Professionals Role in a Mass Fatality	2	2	
	What You Should Do in the Preparation Room to Keep You Out of the Courtroom	2	2	
	Marketing Funeral Service to the Cremation Consumer	2	2	
	What Funeral Directors Need to Know About the Preparation Room	2	2	
	A Different Approach to Everyday Embalming	2	2	
	How To Improve Your Communication Skills	2	2	
	The Detailing of a Body and Just How Far You Should Go	1	1	

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	What the Crystal Ball Should Tell Us About the Future of Embalming	1	1	
	A Variety of Ways to Embalm and Prepare the Infant Case	2	2	
	Preparation of the Organ Donation Case	2	2	
	The Right Approach to the Difficult Case	1	1	
	The Importance of Ethics in Funeral Service	2	2	
	Back to the Basics in Restorative Art	2	2	
	Avoiding the Always/Never Syndrome	2	2	
	A Detailed Look at the Art of Embalming	2	2	
	Effective Communication for Funeral Service	2	2	
	The Art of Embalming for Better Cosmetic Effect	2	2	
	The Fine art of Restorative Art and Cosmetics	2	2	
	How Far Should We Go To Please Those We Serve	2	2	
Insight Institute	Funeral Celebrant Training 2009	17 hrs or 1.7 CE Units	17 hrs or 1.7 CE Units	
MKJ Marketing	Green Opportunity	7	7	
Selected Independent Funeral Homes	Selected Independent Funeral Homes Group meeting	6	6	
NFDA – National Funeral Directors Association	CANA & NFDA Spring Cremation Symposium	12	12	
	NFDA Family Business Conference	11	11	
	Get Into the Black: How You Can Make and Save More Money	2	2	
	Just the F.A.C.T.S: First Aid for credibility, Tension, and Selection Ills	1	1	
NFD&MA – National Funeral Directors & Morticians Association, Inc.	Why Do People Die? Explaining Death to Children	1	1	

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	How Funeral Homes Should Fund and Collect Money	1	1	
	The Funeral Rule As Seen Through the Eyes of a State Inspector	2	2	
	New Trends in Funeral and Burial Services	1	1	
	Preneed, Is It Right For Me?	1	1	
	Dover Air Force Base – Observing a Soldier’s Last Rite of Passage	2	2	
	Understanding Death – Coroner 101	2	2	
International Order of the Golden Rule	Current Trends in Funeral Ceremonies	1	1	
	What’s New in Funeral Packaging	1	1	
	The Latest in Embalming Techniques, Restorative Arts	1	1	
	A Growing Need: Dealing with Cremation Families	1	1	
	OSHA Updates	1	1	
	Learning the Score, Measuring Success	15	Tabled	
Georgia Funeral Directors Association – GFDA	The Funeral Service Role in Local and National Disasters	1	1	
	Exceptional Leadership: The Charleston Nine Tragedy	2	2	
	The Funeral Service Role in Local and National Disasters	1	1	
	Looking for the Hidden Cash	1.5	1.5	
	GFDA Annual Business Meeting	1	1	

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A rule proposal regarding continuing education was submitted by Mr. Hamby. Linda Ware moved to send to Attorney General's office for advice, Terry Daviston second.

Thelon Hamby moved, Draper Watson seconded, and the Board voted to accept the recommendations made in Executive Session on the following items of other business. Linda Ware abstained from voting:

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| • 90 Day Grace Period | Smart Funeral Home Inc | Approve |
| • CE Exemption | Warren Bruce Donaldson, III | Accept |
| • 90 Day Grace Period
*second request | SouthEast Deathcare & Cremation Services – FEST001666 | Approve |
| • 90 Day Grace Period
*second request | Helton Brothers | Approve |

Chairman, David Roach updated board members on the status of House Bill 257.

The Board approved an inspection violation report form submitted by Mr. Hamby that will be used to insure violations are corrected and brought into compliance.

The Board request that Hart's at the Cupola, be referred to enforcement to identify which inspector performed the initial inspection a year ago versus of the recently failed inspection.

The next meeting of the Board will be April 14, 2009, at 10:00 a.m. at 237 Coliseum Drive, Macon, GA.

There being no further business, the meeting was adjourned at 3:16 p.m.

Minutes were approved at the May 12, 2009 board meeting.